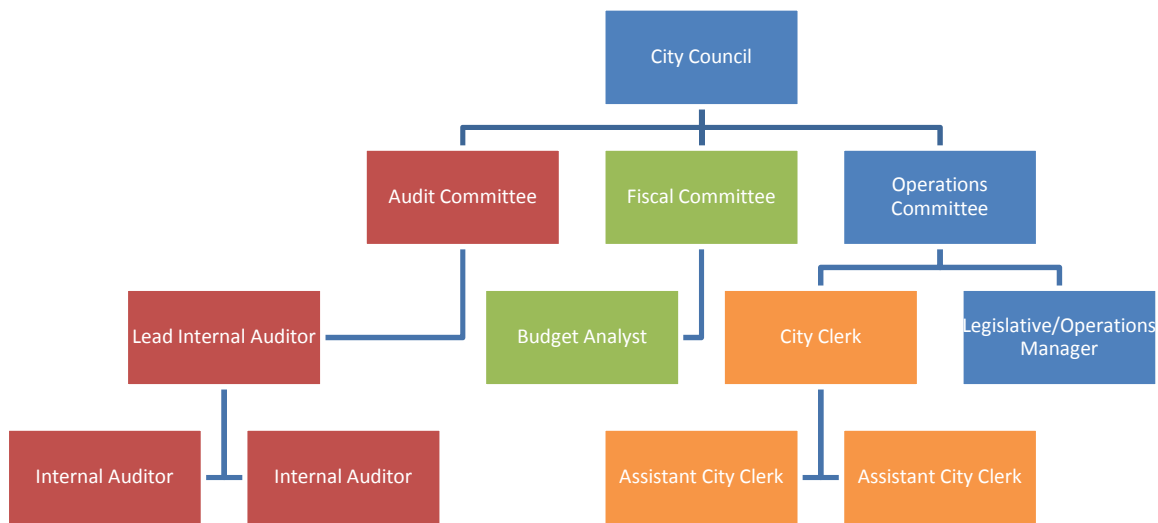


**Proposed Staffing Organization for Sioux Falls City Council
Presented for Informational Purposes to City Directors Jan. 12, 2012**

Most non-profit organizations use some kind of Operations Committee concept to help ensure the work of the group continues between board meetings. This proposal does not take away any of the Council's traditional power to act as the policy-making and legislative branch of city government. Rather, the role of the Operations Committee would be to actively advocate for the Council's ongoing needs, to make it as effective as possible, while spreading some of the roles of leadership over a broader cross-section of the Council.

Revised Org Chart Retains Current Number of Staff

(Result is \$10,000–\$15,000 annual budget savings. Org chart does not include existing Land Use or Public Service committees as they do not supervise staff members.)



Council Operations Committee Serves an Advisory Role

- Analyzes and makes recommendations to the full Council regarding operating policies and procedures of the Council.
- Provides continuity of Council advocacy through this body's normal transitions of leadership and membership. No power to act on behalf of the City Council without first consulting with the full Council.
- Oversees annual review process for staff members reporting to the Committee with input from all Council members. Updates and maintains Council staff job descriptions.
- Establishes guidelines in the Council Procedures manual to help staff members balance the workload created by individual Council members.
- Meets at least quarterly.

The Operations Committee shall be comprised of four (4) Council members, and shall include the Council Chair, Vice Chair, and immediate past Chair if available. Other members will be elected by the full City Council.